

Acadiana Area Human Services District

Board Meeting Minutes

Tyler Behavioral Health Clinic

April 26, 2017

<u>Members Present</u>: Rob Eastin (Chair/Evangeline Parish) Micah Moscovis (St. Landry Parish) Emily Sandoz (Lafayette Parish); Ryan Verret (St. Martin Parish); Claire Daly (Governor Appointment/Iberia Parish); David Merrill (Governor Appointment/Iberia Parish)

<u>Members Absent:</u> John Stefanski (Acadia Parish); Darla Louviere (Iberia Parish); Janise B. Hardy (Vermillion Parish); Elizabeth F. West (Governor Appointment/Evangeline Parish);

Employees: Brad Farmer, Executive Director; Takiyah Milton, Administrative Assistant; Jennifer Stelly, Human Resource Director

Others:

| Agenda Item | Discussion | Action |
|--------------------------------|--|----------------------|
| Call to Order | | Call to order by Rob |
| | | Eastin, at 3:41 p.m. |
| Roll Call | 6 board members personally present | • |
| Quorum | 6 board members personally present | Chair announced a |
| | | Quorum present. |
| Approval of the Consent Agenda | Claire Daly/David Merrill | |
| for April 26, 2017 | moved/seconded approval of the Consent | Motion passed |
| | Agenda for April 26, 2017. | unanimously |
| Solicit Public Comment | Public Notices were posted at the | |
| Requests | AAHSD clinics and on the website. Open meeting laws are available. | |
| Public Comments/Input | No public comments. | |
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Agenda Calendar Items

- Governance Process
 - a. Cost of Governance (pg. 24)

b. Executive Limit Treatment of Staff (pg. 5) Brad Farmer discussed the Cost of Governance. The Board presented questions about the policy and may want to implement changes.

Jennifer Stelly discussed the process for developing AAHSD staff policy and spoke about the different entities that come in and complete audits in the HR department. All policies are researched by the HR department. Draft policies are sent to the Executive Director and AAHSD Attorney for their review and comments. The AAHSD policy and procedure manual is available online for staff.

In the CARF audit only one recommendation was presented to be added to the EEOC policy. Affirmative action plan was also approved in October 2016.

AAHSD was mandated to implement a Worker's Compensation post-accident drug and alcohol testing policy.

Claire Daly/David Merrill moved/seconded compliance with this policy.

- Board Business
 - a. Solicit comments on Executive Director performance

Brad Farmer spoke about his upcoming annual performance evaluation. The performance evaluation forms were sent out to the Board members prior to the meeting.

Pending at this time, will finalize at the Board Retreat.

The Board members must complete the performance evaluation forms by next month's May meeting.

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| Comments from Ex. Director a. Budget Update | Brad Farmer discussed the budget and new prevention program (LAPFS) being implemented in New Iberia which focuses on prescription drug abuse, tobacco, alcohol, and drugs. | |
| b. Legislative Update | Brad Farmer spoke about the legislative session and discussed meeting with the House of Appropriations Committee, where the tax plan and stand still budgets are in continuous pending status. | |
| a. Board retreat | Brad Farmer discussed that the Board Retreat will be on May 31, 2017. AAHSD Senior Manager will be in attendance. David Merrill/Ryan Verret moved/seconded to set the details for the board retreat at the next board meeting. | Motion passed unanimously |
| b. AAHSD 5-year plan | Brad Farmer shared that AAHSD recognition 5-year anniversary celebration will be on Friday June 30, 2017 from 1:30PM-3:30PM. Save the date flyers will be sent out on May 5, 2017. | |
| Board Member Advocacy (Activity) Reports | | |

| Comments from Chair | The Chair had no comments. | |
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| Date, Time & Location of Next Meeting | Date and Time: Wednesday, May 31, 2017@ 3:30pm Location: Goodwill Corporate Office Bldg. 2435 West Congress Street Lafayette, LA 70506 | |
| Adjournment | Claire Daly/David Merrill moved/seconded adjournment | Meeting adjourned at 4:58 p.m. |
| Submitted by Secretary | K. Most | Secretary, AAHSD Board of Directors |